



CITY COUNCIL AGENDA

May 2, 2023

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION: MINISTERIAL ALLIANCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA p 4**
- 6. ADMINISTRATION AGENDA p 5**
 - A. City Council Meeting Minutes – April 18, 2023
- 7. PRESENTATIONS / PROCLAMATIONS p 11**
 - A. Law Enforcement Memorial Day Proclamation
 - B. Drinking Water Week Proclamation
 - C. Meridian Street update presentation
- 8. PUBLIC FORUM (*Citizen input and requests*) p 11**
- 9. APPOINTMENTS p 11**
 - A. Appointments – Planning and Zoning Board p 11
- 10. OLD BUSINESS p 17**
 - A. Ordinance 1388-23; Speed limit within the Cedar Ridge subdivision p 17
- 11. NEW BUSINESS p 21**
 - A. Request for right of way waiver-Farmers Marker Signs p 21
 - B. Approval of allocating the remaining American Rescue Plan Act (ARPA) Funding p 25
- 12. CONSENT AGENDA p 28**
 - A. Appropriation Ordinance – May 2, 2023 p 29
 - B. Delinquent Account Report – February 2023 p 37
 - C. Alcohol waiver request – Melva Jeter. p 43
 - D. Valley Center Library 1st quarter financial reports p 46
 - E. Pool/Recreation Center Steering Committee Minutes – March 1, 2023 p 50
- 13. STAFF REPORTS p 53**
- 14. GOVERNING BODY REPORTS p 57**

15. ADJOURN

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel, and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenterks.org or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenterks.org or call (316) 755-7310.

CALL TO ORDER

ROLL CALL

INVOCATION – MINISTERIAL ALLIANCE

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

ADMINISTRATION AGENDA

A. MINUTES:

Attached are the Minutes from the April 18, 2023, regular City Council Meeting as prepared by the City Administrator.

REGULAR COUNCIL MEETING
April 18, 2023
CITY HALL
121 S. MERIDIAN

Mayor Cicirello called the regular council meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Chris Evans, Clint Bass, Ben Anderson, Gina Gregory, Dale Kerstetter, Robert Wilson, and Ronald Colbert.

Members Absent: None

Staff Present: Ryan Shrack, Community Development Director
Barry Arbuckle, City Attorney
Gage Scheer, City Engineer
Neal Owings, Parks and Public Building Director
Rodney Eggleston, Public Works Director
Lloyd Newman, Public Safety Director
Barry Smith, Assistant City Administrator
Brent Clark, City Administrator

Press present: The Ark Valley News

APPROVAL OF AGENDA

Gregory moved to approve the agenda as presented, seconded by Colbert. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA –

APRIL 4, 2023, REGULAR CITY COUNCIL MINUTES-

Colbert moved to approve the minutes of the April 4, 2023, regular City Council meeting as presented, seconded by Wilson. Vote yea: unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS –

ARBOR DAY PROCLAMATION

Mayor Cicirello read an Arbor Day proclamation for April 28, 2023

NATIONAL LIBRARY WEEK PROCLAMATION

Mayor Cicirello read a proclamation National Library Week, April 23-29, 2023

ADMINISTRATIVE PROFESSIONALS DAY PROCLAMATION

Mayor Cicirello read an Administrative Professionals Day proclamation for April 26, 2023

PUBLIC FORUM – None

APPOINTMENTS –

PLANNING AND ZONING BOARD

Mayor Cicirello recommended re-appointments of Steve Conway and Brian Shelton to serve on Planning and Zoning Board with term expiring April 2026.

Ben Anderson moved to approve the re-appointments of Steve Conway and Brian Shelton to the Planning and Zoning Board, seconded Evans. Voting yea: unanimous. Motion carried.

OLD BUSINESS –**A. ORDINANCE 1387-23; RE-ZONG PROPERTY AT 145 N MERIDIAN**

Comm. Dev. Director Shrack presented Ordinance No. 1387-23, which rezones property from R-1B to C-1 for 2ND reading.

Evans moved to approve Ordinance 1387-23 to re-zone 145 N Meridian from R-1B to C-1 for 2nd reading. Motion seconded by Anderson. Vote yea: Stamm, Evans, Bass, Anderson, Wilson and Colbert Opposed: Gregory and Kerstetter. Motion carried.

NEW BUSINESS-**A. APPROVAL OF CHANGE ORDER FOR LIONS PARK POOL PARKING LOT AND SITE IMPROVEMENTS**

City Administrator Brent Clark and Todd Dumler, McCownGordon, presented the proposed change order to the Lions Park Pool Renovations Project for parking lot and site improvements. The entrance and exit will be widened along with new sidewalks around the site to allow ADA access. The cost of additional improvements is \$113,974.00. Clark stated the streets improvement fund is where the money will be distributed from to pay the expense. Questions were asked about the funding source used for the parking lot and Council Member Anderson expressed the importance of keeping funding in the mill and overlays for our dilapidated roads. Council Member Kerstetter questioned why sales tax isn't being used since it was a planned expense for the project.

Wilson moved to approve change order in the amount of \$113,974.98 for Lions Park pool parking lot and Site Improvements and authorize Mayor or City Administrator to sign, seconded by Anderson. Vote yea: unanimous. Motion carried.

B. APPROVAL OF GMP FOR BID PACKAGE #1 FOR AQUATIC & FITNESS CENTER

Todd Dumler and Jake Oberlechner, McCownGordon, present the Guaranteed Maximum Price (GMP) for the pre-engineered metal building (44,000 square feet) and electrical gear procurement for the new Aquatics & Fitness Center. Dumler presented the construction schedule along with the overall updated budget. Staff recommend Bid package #1 in the amount of \$3,692,137.00. There was lengthy discussion on the overall budget of the project compared to the original in 2020. Oberlechner explained the bidding process and Dumler described the steel pricing opportunities to set the price depending on the market. Assistant City Administrator Smith was asked how he felt about the overall financing and if bond council has been involved. Smith indicated that he was waiting on additional information from bond council, but this portion of the project appears adequate. Clark expressed to the Mayor and City Council that the overall budget can be supported by the revenues and fundraising efforts.

Anderson moved to approve the GMP in Bid Package #1 in the amount \$3,692,137.00 and authorize mayor or City Administrator to sign. Motion seconded by Kerstetter. Vote Yea: unanimous. Motion carried.

C. ORDINANCE 1388-23; SPEED LIMIT WITHIN THE CEDAR RIDGE SUBDIVISION

Public Safety Director Newman presented Ordinance 1388-23 for 1st reading. This ordinance lowers the maximum speed limit to 20-mph within the Cedar Ridge Development.

Wilson moved to approve Ordinance 1388-23 which establishes a maximum speed limit of 20 mph within the Cedar Ridge Development for 1st reading. Motion seconded by Bass. Vote Yea: Evans, Bass, Anderson, Gregory, Wilson and Colbert. Opposed: Stamm and Kerstetter. Motion carried.

D. APPROVAL OF CHANGE ORDER #2 FOR ARBOR VALLEY

Gage Scheer, PEC engineer presented change order #2 for the Arbor Valley subdivision. This is for additional project seeding. Change order in the amount of \$6,000.00 will bring new contract price to \$1,105,332.75.

Bass moved to approve Arbor Valley Change Order #2 in the amount of \$6,000.00 and authorize Mayor or City Administrator to sign. Motion seconded by Evans. Vote Yea: unanimous. Motion carried.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE – APRIL 18, 2023
- B. CHECK RECONCILIATION – MARCH 2023
- C. TREASURER’S REPORT – MARCH 2023
- D. REVENUE AND EXPENSE SUMMARY – MARCH 2023
- E. PLANNING AND ZONING BOARD MINUTES – MARCH 28, 2023
- F. ECONOMIC DEVELOPMENT BOARD MINUTES – APRIL 5, 2023

Kerstetter moved, seconded by Gregory to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack distributed the flood insurance assessment to Council. The information is available to the public in his office. Certification through the plan qualifies residents to receive a 15% discount on flood insurance policies. He also reported that flood insurance isn’t automatically added to homeowner policies. It is a separate policy that most insurance agents can write.

He also announced an opening on the Planning and Zoning Board for someone that lives outside the City limits but within 3 miles.

PARKS AND PUBLIC BUILDING DIRECTOR OWINGS

Reported on progress at Lions Park. He anticipates the work will be completed on schedule with his staff getting control my May 12th.

PUBLIC SAFETY DIRECTOR NEWMAN

Introduced new officer Landis Goodman. He also stated that the new pickup for the Fire Department is parked out front for inspection.

Newman also stood for any questions regarding the 1st quarter department report.

PUBLIC WORKS DIRECTOR EGGLESTON

Stated that Ford and Dexter is now open. The streets department is exploring sealing options. They have found one that dries clear. This product would eliminate the need to re-paint street markings.

ASST CITY ADMINISTRATOR SMITH

Stood for any questions regarding the 1st quarter financial report. Also announced that he received notice that the City of Valley Center will receive the GFOA Distinguished Budget Award again.

CITY ADMINISTRATOR CLARK

Announced opening of new restaurant, E & J Eatery in Valley Center. Also announced that Carol Harper has organized an Earth Day, city-wide cleanup on Saturday, April 22nd from 8:30 am to noon.

GOVERNING BODY REPORTS

COUNCILMEMBER COLBERT

Stated that Legislature is out of session this week.

Colbert moved to adjourn, second by Wilson. Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 8:16 PM.

Brent Clark, City Administrator

ADMINISTRATION AGENDA
RECOMMENDED ACTION

A. MINUTES:

RECOMMENDED ACTION:

- Staff recommends motion to approve the minutes of the April 18, 2023, Regular Council Meeting as presented/ amended.

PRESENTATIONS / PROCLAMATIONS

- Law Enforcement Memorial Day Proclamation
- Drinking Water Week Proclamation
- Meridian Street Project update presentation

PUBLIC FORUM

APPOINTMENTS

- Planning and Zoning Board

Dalton Wilson (out of city position) term expires April 2026

PROCLAMATIONS

Proclamation for Law Enforcement Memorial Day

WHEREAS, the Congress and President of the United States have designated May 15th as Peace Officers Memorial Day, and the week in which it falls as Police Week; and

WHEREAS, the members of the law enforcement agency of Valley Center play an essential role in safeguarding the rights and freedoms of the citizens of Valley Center, Kansas; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the Police Department of Valley Center has grown to be a modern and scientific law enforcement agency which unceasingly provides a vital public service;

NOW, THEREFORE, I, Lou Cicirello, Mayor, call upon all citizens of Valley Center and upon all patriotic, civil and educational organizations to observe the week of May 15 through 21, 2023, as Police Week with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I FURTHER call upon all citizens of Valley Center, Kansas to observe May 15th, 2023 as Peace Officers Memorial Day in honor of those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Valley Center to be affixed.

Done at the City of Valley Center, Kansas this May 2, 2023.

Lou Cicirello, Mayor

Attest: _____
Kristi Carrithers, City Clerk



MAYOR'S PROCLAMATION

WHEREAS, water is our most valuable natural resource; and

WHEREAS, drinking water serves a vital role in daily life, serving an essential purpose to health, hydration and hygiene needs for the quality of life our citizens enjoy; and

WHEREAS, tap water delivers public health protection, fire protection, support for our economy and the quality of life we enjoy; and

WHEREAS, the hard work performed by the entire water sector, designing capital projects, operators ensuring the safety and quality of drinking water or a member of a pipe crew maintaining the infrastructure communities rely on to transport high quality drinking water from its source to consumers' taps; and

WHEREAS, the coronavirus pandemic has shone a light on the importance of drinking water for health, hydration and hygiene needs; and

WHEREAS, we are all stewards of the water infrastructure upon which current and future generations depend; and

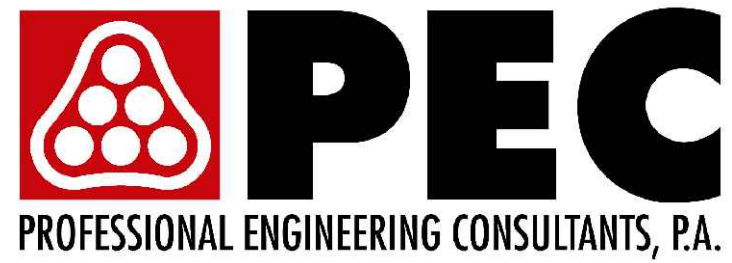
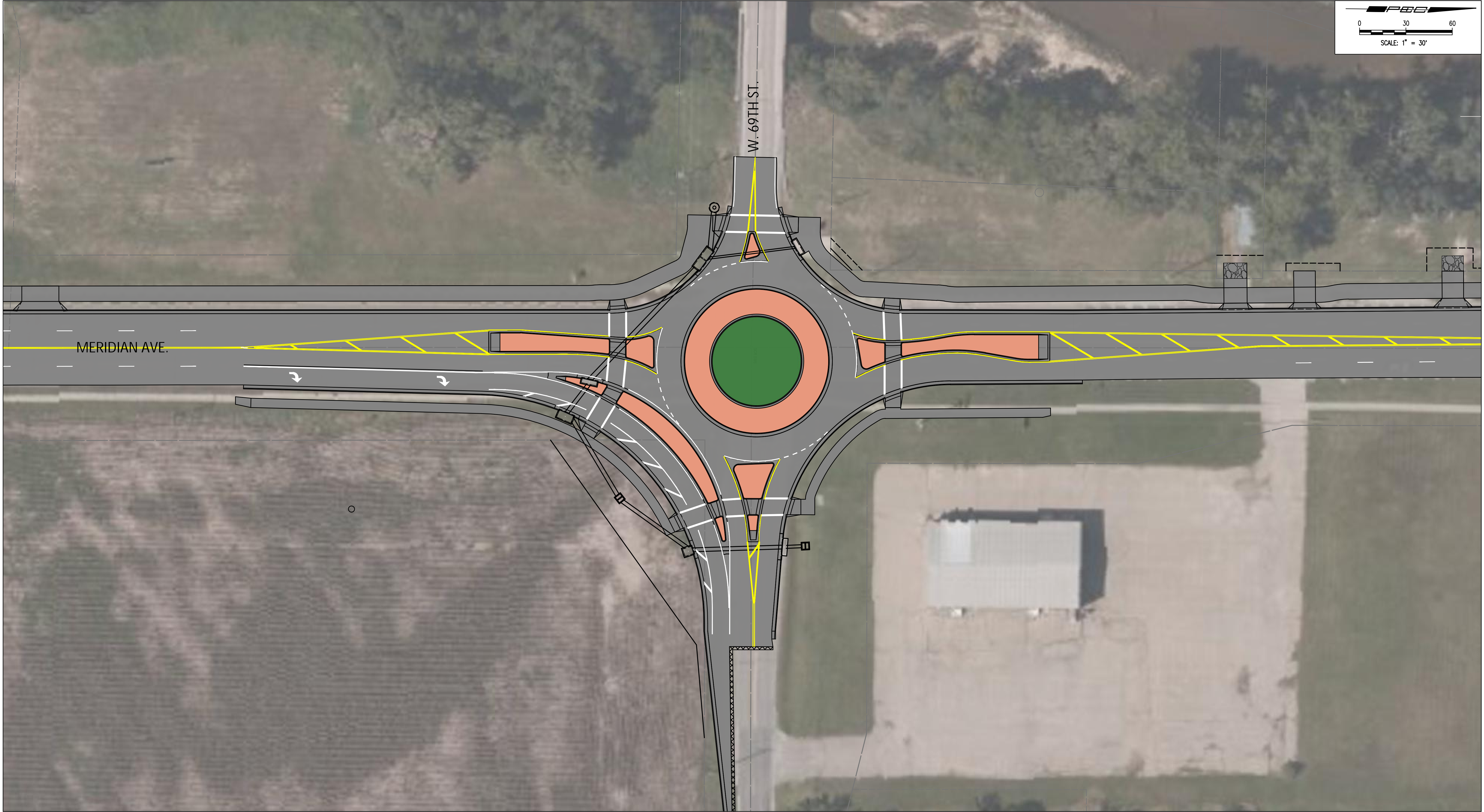
WHEREAS, the citizens of Valley Center are called upon to help protect our source waters from pollution, practice water conservation and get involved with their water by familiarizing themselves with it;

NOW, THEREFORE, be it resolved that by virtue of the authority vested in me, I Lou Cicirello, Mayor of Valley Center, I do hereby proclaim May 7-13, 2023, as Drinking Water Week.

(OFFICIAL SEAL)

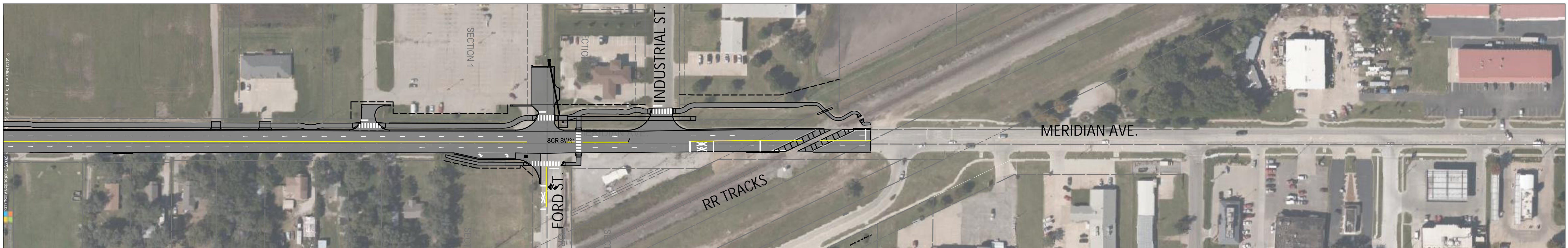
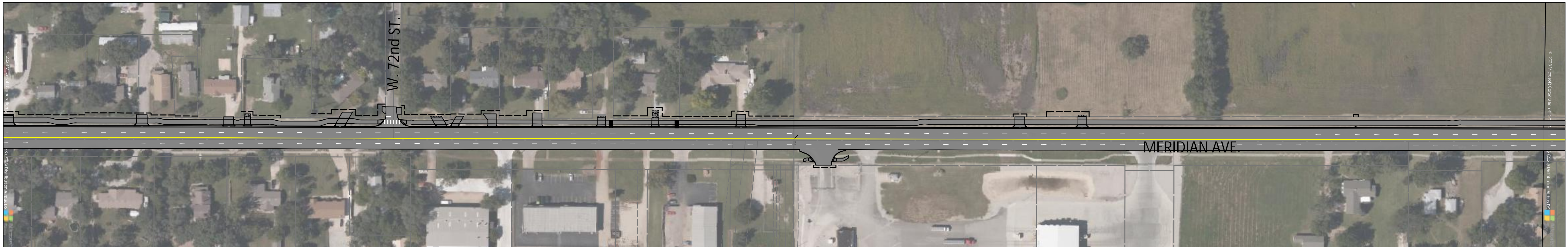
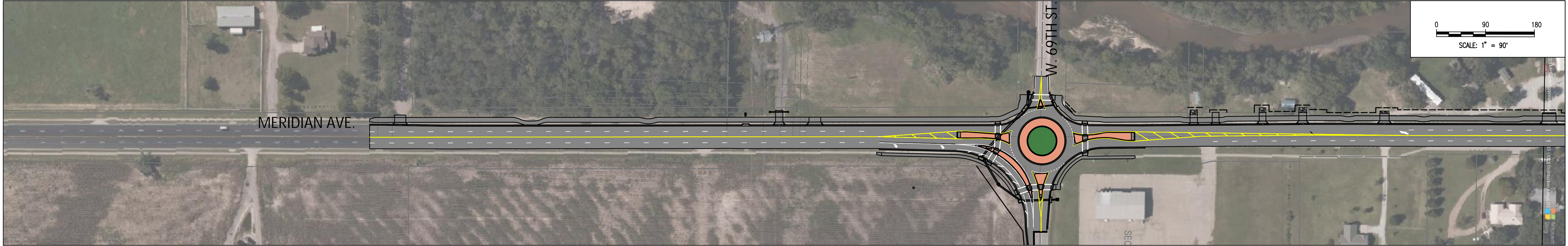
Lou Cicirello, Mayor

Kristi Carrithers, City Clerk

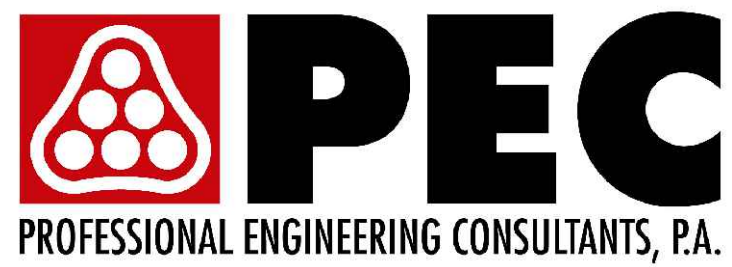


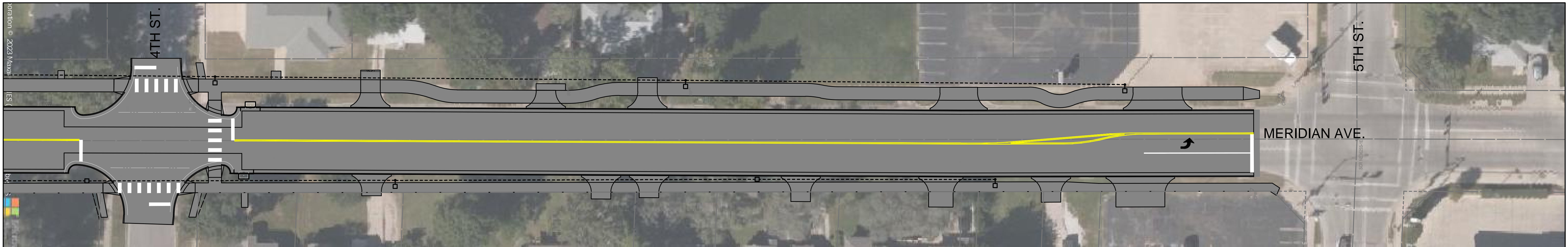
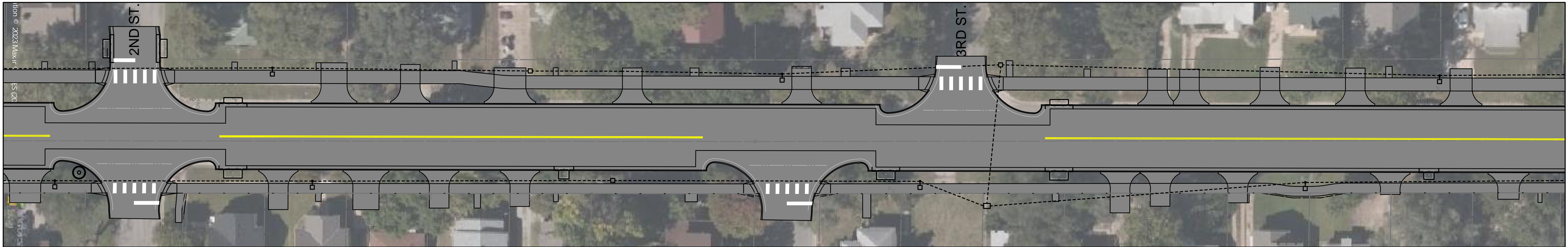
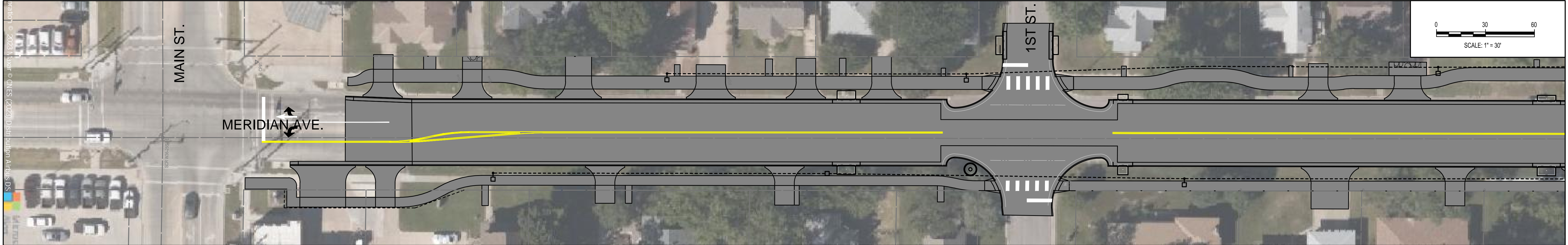
MERIDIAN AND 69TH ST ROUNDABOUT
VALLEY CENTER, KS





MERIDIAN AVE
RECONSTRUCTION PROJECT
VALLEY CENTER, KS





MERIDIAN AVE - MAIN ST. TO 5TH ST.
RECONSTRUCTION PROJECT
VALLEY CENTER, KS

OLD BUSINESS

A. ORDINANCE 1388-23; 20 MPH SPEED LIMIT WITHIN THE CEDAR RIDGE DEVELOPMENT:

Public Safety Director Newman will present Ordinance 1388-23 for 2nd reading. This ordinance will lower to the maximum speed limit to 20-mph within the Cedar Ridge Development.

- Ordinance 1388-23

ORDINANCE 1388-23

AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS, ADJUSTING THE MAXIMUM SPEED LIMIT WITHIN THE CEDAR RIDGE SUBDIVISION WHICH IS LOCATED IN VALLEY CENTER, KANSAS

WHEREAS, the City of Valley Center regulates speed limits within the City of Valley Center, pursuant to K.S.A. 8-1560; and

WHEREAS, the Valley Center City Council has recommended, in the interest of public safety and general welfare, to adjust the speed limit in the Cedar Ridge Subdivision.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of Valley Center, Kansas as follows:

Section 1.

Adjustments shall include:

- A. Declaring the maximum speed limit of twenty (20) miles per hour on Cedar Hill Boulevard within the Cedar Ridge Subdivision.
- B. Declaring the maximum speed limit of twenty (20) miles per hour on Cedar Hill Cir. within the Cedar Ridge Subdivision.
- C. Declaring the maximum speed limit of twenty (20) miles per hour on Cedar Hill Ct. within the Cedar Ridge Subdivision.

City officials and employees including the City Engineer, the Public Safety Director, and the Department of Public Works are hereby authorized and directed to take such actions as are necessary to effectuate this ordinance including but not limited to the installation and erection of signs within Cedar Ridge Subdivision which alert the public as to the speed limit.

Section 2.

If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, phrase, and words thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or words have been declared invalid or unconstitutional, and if for any reason this ordinance should be declared invalid or unconstitutional, then the remaining ordinance provisions will be in full force and effect.

Section 3.

This ordinance shall be in full force and effect from and after its passage and after publication according to law.

PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this 2nd day of May 2023.

First Reading: April 18, 2023

Second Reading: May 2, 2023

{SEAL}

Lou Cicirello, Mayor

ATTEST:

Kristi Carrithers, City Clerk

OLD BUSINESS
RECOMMENDED ACTION

**A. ORDINANCE 1388-23; 20 MPH SPEED LIMIT WITHIN THE CEDAR
RIDGE DEVELOPMENT**

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve Ordinance 1388-23 which establishes a maximum speed limit of 20 mph within the Cedar Ridge Development for 2nd reading.

NEW BUSINESS

A. REQUEST FOR RIGHT OF WAY WAIVER-FARMERS MARKET SIGNS:

City Administrator Clark will request a waiver to place signs for the Main Street Valley Center Farmers Market in the right of way. This is the second year for the Farmers Market held on the 1st and 3rd Thursday through October 1st.

- Letter requesting right of way waiver
- Farmers Market Sign



May 2nd, 2023

To: Mayor Cicirello & Members of Council

From: Brent Clark – City Administrator

Subject: Farmers Market Signs within Right of Way (ROW)

BACKGROUND

The 2023 Main Street Valley Center Farmers Market begins on Thursday, May 4th and will take place on the 1st and 3rd Thursday of every month until October 19th. In 2022, the inaugural year began in July and this year it will begin in May. The vacant lot downtown is utilized for the location and this year there will be live entertainment, additional booths, and electricity for vendors. Plans are to create an environment like a mini festival twice a month for an opportunity to gather in the heart of our community.

PROPOSAL

City staff and Main Street Farmers Market are requesting the Farmers Market Signs be allowed to be placed within the ROWs around the community to assist in promoting the events as well as provide direction to the location.

SUMMARY

Staff is recommending approval to place Farmers Market Signs within the ROW as they as the sign doesn't obstruct the site triangle at intersections.

Sincerely,
Brent Clark
City Administrator



1ST & 3RD THURSDAYS | 4-8 PM

NEW BUSINESS
RECOMMENDED ACTION

A. REQUEST FOR RIGHT OF WAY WAIVER-FARMERS MARKET SIGNS:

Should Council choose to proceed

RECOMMENDED ACTION

Staff recommends motion to approve right of way waiver to allow Farmers Market signs.

NEW BUSINESS

**B. APPROVAL OF ALLOCATING THE REMAINING AMERICAN
RESCUE PLAN ACT (ARPA) FUNDING:**

Asst. City Administrator Smith will request Council approval of allocation of remaining ARPA funds plus any interest earned towards the design and construction of a new water treatment plant. ARPA funds remaining in the amount of \$698,954.81.

➤ Staff Memo



May 2, 2023

To: Mayor Cicirello & Members of Council

From: Barry Smith, Assistant City Administrator

Subject: Allocating the remaining American Rescue Plan Act (ARPA) Funding

RECOMMENDATION

City staff is recommending allocating 100% of remaining ARPA funds plus any interest earned on these funds until expended towards the design and construction of a new water treatment plant that was approved on October 18th, 2022.

BACKGROUND

The City received its first tranche of ARPA funding in July of 2021 totaling \$558,931.02. In April of 2022, the City approved purchases that included radios for the Fire Department and body/car cameras for the Police Department in an amount not to exceed \$420,000.

The City received its second tranche payment of ARPA funds in June of 2022 in the amount of \$558,931.02, bringing the total ARPA funding received to 1,117,862.04.

The actual cost for the radios and body/car cameras totaled \$418,907.23, leaving \$698,954.81 in remaining ARPA funds remaining.

In October of 2022, the Governing Body approved the selection of a contractor to begin the design/build process for a new Water Treatment Plant that is expected to cost between \$6 million and \$8 million dollars.

FINANCIAL CONSIDERATION

This is an eligible expense under expenditure category 6.1: Provision of Government Services within the Revenue Replacement category of eligible ARPA funding uses. Utilizing the remaining ARPA funds for this project will reduce the overall amount of funds needed to finish the project, thus lowering the amount of debt required.

NEW BUSINESS
RECOMMENDED ACTION

**B. APPROVAL OF ALLOCATING THE REMAINING AMERICAN
RESCUE PLAN ACT (ARPA) FUNDING:**

Should Council choose to proceed

RECOMMENDED ACTION

Staff recommends approval of allocation of remaining ARPA funds for the new Water Treatment Plant.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE – MAY 2, 2023**
- B. DELINQUENT ACCOUNT REPORT–FEBRUARY 2023**
- C. APPROVAL OF ALCOHOL WAIVER – MELVA JETER**
- D. VALLEY CENTER LIBRARY 1ST QUARTER FINANCIAL REPORTS**
- E. POOL/RECREATION CENTER STEERING COMMITTEE MINUTES – MARCH 1, 2023**

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

CONSENT AGENDA

A. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for May 2, 2023, as prepared by City Staff.

May 2, 2023, Appropriation

Total	\$ 1,452,108.83
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VENDOR SET: 02 City of Valley Center

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BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0014	WICHITA WINWATER WORKS CO.							
I-202304120094	WICHITA WINWATER WORKS CO.	R	4/14/2023	3,328.22		055110		3,328.22
0050	CITY OF NEWTON							
I-202304110080	CITY OF NEWTON	R	4/14/2023	100.00		055111		100.00
0069	KANSAS DEPT REVENUE							
I-202304110078	KANSAS DEPT REVENUE	R	4/14/2023	1,801.94		055112		1,801.94
0079	KDHE-DIV OF H & E LABORATORIES							
I-202304100068	KDHE-DIV OF H & E LABORATORIES	R	4/14/2023	288.00		055113		288.00
0092	TYLER TECHNOLOGIES INC							
I-202304100064	TYLER TECHNOLOGIES INC	R	4/14/2023	2,952.50		055114		2,952.50
0104	KANSAS ASSOC-CHIEFS OF POLICE							
I-202304110074	KANSAS ASSOC-CHIEFS OF POLICE	R	4/14/2023	951.85		055115		951.85
0142	SOUTH WEST BUTLER QUARRY, LLC.							
I-202304100062	SOUTH WEST BUTLER QUARRY, LLC.	R	4/14/2023	986.22		055116		986.22
0147	TRAFFIC CONTROL SERVICES, INC.							
I-202304120096	TRAFFIC CONTROL SERVICES, INC.	R	4/14/2023	17,621.20		055117		17,621.20
0150	AT&T MOBILITY							
I-202304100063	AT&T MOBILITY	R	4/14/2023	783.56		055118		783.56
0153	ARK VALLEY NEWS							
I-202304120086	ARK VALLEY NEWS	R	4/14/2023	500.48		055119		500.48
0306	SEDGWICK COUNTY							
I-202304120084	SEDGWICK COUNTY	R	4/14/2023	1,160.70		055120		1,160.70
0351	WICHITA STATE UNIVERSITY							
I-202304110079	WICHITA STATE UNIVERSITY	R	4/14/2023	983.99		055121		983.99
0437	USA BLUEBOOK							
I-202304120095	USA BLUEBOOK	R	4/14/2023	264.98		055122		264.98
0509	NOWAK CONSTRUCTION CO., INC.							
I-202304120092	NOWAK CONSTRUCTION CO., INC.	R	4/14/2023	196,918.80		055123		196,918.80
0682	LEXIPOL LLC							
I-202304100066	LEXIPOL LLC	R	4/14/2023	2,152.30		055124		2,152.30

VENDOR SET: 02 City of Valley Center

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BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0740	KANZA COOPERATIVE ASSOCIATION							
I-202304120089	KANZA COOPERATIVE ASSOCIATION	R	4/14/2023	121.25		055125		121.25
0784	MERIDIAN ANALYTICAL LABS, LLC							
I-202304120088	MERIDIAN ANALYTICAL LABS, LLC	R	4/14/2023	21,638.40		055126		21,638.40
0817	H.M.S. LLC							
I-202304110075	H.M.S. LLC	R	4/14/2023	149.97		055127		149.97
0824	GALLS, LLC							
I-202304130100	GALLS, LLC	R	4/14/2023	752.54		055128		752.54
0912	PATTON TERMITE & PEST CONTROL							
I-202304110076	PATTON TERMITE & PEST CONTROL	R	4/14/2023	329.00		055129		329.00
0931	HEINZ CONSTRUCTION							
I-202304110081	HEINZ CONSTRUCTION	R	4/14/2023	1,000.00		055130		1,000.00
0981	PFAFF SIGNS, LLC							
I-202304120097	PFAFF SIGNS, LLC	R	4/14/2023	960.63		055131		960.63
1004	IMAGINE IT, INC.							
I-202304120083	IMAGINE IT, INC.	R	4/14/2023	3,607.50		055132		3,607.50
1078	FLEXIBLE BENEFIT SERVICE CORPO							
I-202304130099	FLEXIBLE BENEFIT SERVICE CORPO	R	4/14/2023	245.25		055133		245.25
1137	WASTE CONNECTIONS OF KANSAS, I							
I-202304100065	WASTE CONNECTIONS OF KANSAS, I	R	4/14/2023	44,813.64		055134		44,813.64
1149	MUNICIPAL SUPPLY INC. OF WICHI							
I-202304120090	MUNICIPAL SUPPLY INC. OF WICHI	R	4/14/2023	855.00		055135		855.00
1168	MURDOCK COMPANIES, INC.							
I-202304120091	MURDOCK COMPANIES, INC.	R	4/14/2023	297.88		055136		297.88
1234	FLEET FUELS LLC							
I-202304100067	FLEET FUELS LLC	R	4/14/2023	1,099.31		055137		1,099.31
1248	KU EDWARDS CAMPUS							
I-202304120082	KU EDWARDS CAMPUS	R	4/14/2023	400.00		055138		400.00
1286	MCCOWNGORDON CONSTRUCTION, LLC							
I-202304120087	MCCOWNGORDON CONSTRUCTION, LLC	R	4/14/2023	304,012.25		055139		304,012.25

VENDOR SET: 02 City of Valley Center

May 2, 2023 City Council Agenda Page 32

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1296	KIRBY BUILT PRODUCTS, INC							
I-202304110077	KIRBY BUILT PRODUCTS, INC	R	4/14/2023	2,306.83		055140		2,306.83
1297	BURNS & MCDONNELL/CAS CONSTRUC							
I-202304130101	BURNS & MCDONNELL/CAS CONSTRUC	R	4/14/2023	45,000.00		055141		45,000.00
0270	INTRUST CARD CENTER							
I-202304120093	INTRUST CARD CENTER	R	4/21/2023	19,744.06		055142		19,744.06
0032	AFLAC							
I-AF 202304040051	SUPPLEMENTAL INSURANCE	R	4/21/2023	52.53		055143		
I-AF 202304180112	SUPPLEMENTAL INSURANCE	R	4/21/2023	52.52		055143		
I-AFC202304040051	SUPPLEMENTAL INSURANCE	R	4/21/2023	51.89		055143		
I-AFC202304180112	SUPPLEMENTAL INSURANCE	R	4/21/2023	51.89		055143		
I-AFD202304040051	SUPPLEMENTAL INSURANCE	R	4/21/2023	55.77		055143		
I-AFD202304180112	SUPPLEMENTAL INSURANCE	R	4/21/2023	55.77		055143		
I-AFL202304040051	SUPPLEMENTAL LIFE INSURANCE	R	4/21/2023	60.10		055143		
I-AFL202304180112	SUPPLEMENTAL LIFE INSURANCE	R	4/21/2023	60.10		055143		
I-AFO202304040051	SUPPLEMENTAL INSURANCE	R	4/21/2023	29.12		055143		
I-AFO202304180112	SUPPLEMENTAL INSURANCE	R	4/21/2023	29.12		055143		498.81
0445	DELTA DENTAL OF KANSAS, INC.							
I-DDS202304040051	DENTAL INSURANCE	R	4/21/2023	356.46		055144		
I-DDS202304180112	DENTAL INSURANCE	R	4/21/2023	207.48		055144		
I-DEC202304040051	DENTAL INSURANCE	R	4/21/2023	236.25		055144		
I-DEC202304180112	DENTAL INSURANCE	R	4/21/2023	236.25		055144		
I-DES202304040051	DENTAL INSURANCE	R	4/21/2023	239.61		055144		
I-DES202304180112	DENTAL INSURANCE	R	4/21/2023	239.61		055144		
I-DFM202304040051	DENTAL INSURANCE	R	4/21/2023	860.70		055144		
I-DFM202304180112	DENTAL INSURANCE	R	4/21/2023	860.70		055144		3,237.06
0566	SURENCY LIFE AND HEALTH							
I-VEC202304040051	VISION INSURANCE	R	4/21/2023	7.93		055145		
I-VEC202304180112	VISION INSURANCE	R	4/21/2023	7.93		055145		
I-VMC202304040051	VISION INSURANCE	R	4/21/2023	78.12		055145		
I-VMC202304180112	VISION INSURANCE	R	4/21/2023	78.12		055145		
I-VME202304040051	VISION INSURANCE	R	4/21/2023	53.13		055145		
I-VME202304180112	VISION INSURANCE	R	4/21/2023	53.13		055145		
I-VMF202304040051	VISION INSURANCE	R	4/21/2023	168.70		055145		
I-VMF202304180112	VISION INSURANCE	R	4/21/2023	205.97		055145		
I-VMS202304040051	VISION INSURANCE	R	4/21/2023	50.60		055145		
I-VMS202304180112	VISION INSURANCE	R	4/21/2023	50.60		055145		754.23

VENDOR SET: 02 City of Valley Center

May 2, 2023 City Council Agenda Page 33

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0059	CITY OF WICHITA							
I-202304170110	CITY OF WICHITA	R	4/21/2023	6,076.00		055146		6,076.00
0077	KANSAS OFFICE OF THE TREASURER							
I-202304170103	KANSAS OFFICE OF THE TREASURER	R	4/21/2023	3,570.08		055147		3,570.08
0080	KDHE-BUREAU OF WATER							
I-202304180113	KDHE-BUREAU OF WATER	R	4/21/2023	25.00		055148		25.00
0092	TYLER TECHNOLOGIES INC							
I-202304180114	TYLER TECHNOLOGIES INC	R	4/21/2023	844.25		055149		844.25
0110	LKM - LEAGUE OF KANSAS MUNICIP							
I-202304190119	LKM - LEAGUE OF KANSAS MUNICIP	R	4/21/2023	75.00		055150		75.00
0224	SUMNERONE, INC.							
I-202304170111	SUMNERONE, INC.	R	4/21/2023	304.94		055151		304.94
0437	USA BLUEBOOK							
I-202304170108	USA BLUEBOOK	R	4/21/2023	36.98		055152		36.98
0594	SIGN LANGUAGE INTERPRETING SER							
I-202304180115	SIGN LANGUAGE INTERPRETING SER	R	4/21/2023	84.00		055153		84.00
0824	GALLS, LLC							
I-202304180117	GALLS, LLC	R	4/21/2023	245.57		055154		245.57
0887	FERRELLGAS							
I-202304190120	FERRELLGAS	R	4/21/2023	189.80		055155		189.80
0916	OPTIV SECURITY INC.							
I-202304170109	OPTIV SECURITY INC.	R	4/21/2023	493.11		055156		493.11
1004	IMAGINE IT, INC.							
I-202304180116	IMAGINE IT, INC.	R	4/21/2023	7,211.50		055157		7,211.50
1094	EMC INSURANCE COMPANIES							
I-202304170105	EMC INSURANCE COMPANIES	R	4/21/2023	197,843.00		055158		197,843.00
1105	CK POWER							
I-202304170107	CK POWER	R	4/21/2023	5,481.54		055159		5,481.54
1112	CRAFCO, INC							
I-202304190121	CRAFCO, INC	R	4/21/2023	492.00		055160		492.00

VENDOR SET: 02 City of Valley Center

May 2, 2023 City Council Agenda Page 34

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1258	WILDCAT CONSTRUCTION CO., INC							
I-202304190123	WILDCAT CONSTRUCTION CO., INC	R	4/21/2023	546,274.54		055161		546,274.54

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	52	1,451,865.66	0.00	1,451,865.66
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 02 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	52	1,451,865.66	0.00	1,451,865.66

VENDOR SET: 03 City of Valley Center

May 2, 2023 City Council Agenda Page 35

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0134	KYLE RANEY							
I-202304190122	KYLE RANEY	R	4/21/2023	85.47		055162		85.47
0143	RODNEY EGGLESTON							
I-202304170106	RODNEY EGGLESTON	R	4/21/2023	157.70		055163		157.70

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	243.17	0.00	243.17
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 03 BANK: APBK TOTALS:	2	243.17	0.00	243.17
BANK: APBK TOTALS:	54	1,452,108.83	0.00	1,452,108.83
REPORT TOTALS:	54	1,452,108.83	0.00	1,452,108.83

SELECTION CRITERIA

VENDOR SET: * - All
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 055110 THRU 055163
DATE RANGE: 0/00/0000 THRU 99/99/9999
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

CONSENT AGENDA

B. DELINQUENT ACCOUNT REPORT – FEBRUARY 2023:

ZONE: ALL

STAT: Disconnect, Final, Inactive

START DATES: 0/00/0000 THRU 99/99/9999

LAST BILL DATES: 2/01/2023 THRU 2/28/2023

FINAL DATES: 0/00/0000 THRU 99/99/9999

ACCOUNT NO#	----- NAME -----	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
03-0034-10	RUPP, JACOB	2/27/2023	F		63.30				63.30
03-0132-01	OXLEY, JIM	3/08/2023	F					99.56	99.56

**** BOOK # :0003	TOTAL ACCOUNTS:	2	0.00	63.30	0.00	0.00	99.56	162.86
-------------------	-----------------	---	------	-------	------	------	-------	--------

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**** BOOK # :0004      TOTAL ACCOUNTS:      0      0.00      0.00      0.00      0.00      0.00      0.00

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**** BOOK # :0005      TOTAL ACCOUNTS:      0      0.00      0.00      0.00      0.00      0.00      0.00

```

06-0034-03	RONALD, MATTHEW	1/03/2023 F	128.60	130.77	259.37
------------	-----------------	-------------	--------	--------	--------

```

**** BOOK # :0006      TOTAL ACCOUNTS:      1      0.00      128.60      130.77      0.00      0.00      259.37

```

07-0027-13	BROWN, CRYSTAL	10/24/2022 F	86.24	134.14	211.91	461.61	893.90
------------	----------------	--------------	-------	--------	--------	--------	--------

**** BOOK # :0007	TOTAL ACCOUNTS:	1	0.00	86.24	134.14	211.91	461.61	893.90
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**** BOOK # :0008      TOTAL ACCOUNTS:      0      0.00      0.00      0.00      0.00      0.00      0.00

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**** BOOK # :0009      TOTAL ACCOUNTS:      0      0.00      0.00      0.00      0.00      0.00      0.00

```

10-0146-03	KURTZ, KRISTI	2/06/2023 F	102.20	165.22	267.42
------------	---------------	-------------	--------	--------	--------

**** BOOK # :0010	TOTAL ACCOUNTS:	1	0.00	102.20	165.22	0.00	0.00	267.42
-------------------	-----------------	---	------	--------	--------	------	------	--------

```

**** BOOK # :0018      TOTAL ACCOUNTS:      0      0.00      0.00      0.00      0.00      0.00      0.00

```

ZONE: ALL
STAT: Disconnect, Final, Inactive
START DATES: 0/00/0000 THRU 99/99/9999
LAST BILL DATES: 2/01/2023 THRU 2/28/2023
FINAL DATES: 0/00/0000 THRU 99/99/9999

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
-------------	------	----------	----	-------------	-----------	-----------	-----------	-----------	-------------

```
=====
**** BOOK # :0020      TOTAL ACCOUNTS:      0      0.00      0.00      0.00      0.00      0.00      0.00
```

REPORT TOTALS	TOTAL ACCOUNTS:	5	0.00	380.34	430.13	211.91	561.17	1583.55
-------------------	-----------------	---	------	--------	--------	--------	--------	---------

===== R E P O R T T O T A L S =====

==== R E V E N U E C O D E T O T A L S =====

REVENUE CODE:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
100-WATER	0.00	148.47	177.29	83.22	219.60	628.58
200-SEWER	0.00	174.04	186.60	93.46	249.74	703.84
300-PROT	0.00	0.34	0.49	0.21	0.46	1.50
600-STORMWATER UTILITY FEE	0.00	18.99	13.01	0.00	0.00	32.00
610-SOLID WASTE	0.00	24.35	33.51	21.26	61.40	140.52
850-PENALTY	0.00	14.15	19.23	13.76	29.97	77.11
TOTALS	0.00	380.34	430.13	211.91	561.17	1583.55

TOTAL REVENUE CODES: 1,583.55
 TOTAL ACCOUNT BALANCE: 1,583.55
 DIFFERENCE: 0.00

===== R E P O R T T O T A L S =====

==== B O O K C O D E T O T A L S =====

BOOK:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
03-BOOK 03	0.00	63.30	0.00	0.00	99.56	162.86
04-BOOK 04	0.00	0.00	0.00	0.00	0.00	0.00
05-BOOK 05	0.00	0.00	0.00	0.00	0.00	0.00
06-BOOK 06	0.00	128.60	130.77	0.00	0.00	259.37
07-BOOK 07	0.00	86.24	134.14	211.91	461.61	893.90
08-BOOK 08	0.00	0.00	0.00	0.00	0.00	0.00
09-BOOK 09	0.00	0.00	0.00	0.00	0.00	0.00
10-BOOK 10	0.00	102.20	165.22	0.00	0.00	267.42
18-BOOK 18	0.00	0.00	0.00	0.00	0.00	0.00
20-BOOK 20	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	0.00	380.34	430.13	211.91	561.17	1583.55

ERRORS: 000

SELECTION CRITERIA

REPORT OPTIONS

ZONE: * - All
ACCOUNT STATUS: DISCONNECT, FINAL, INACTIVE
CUSTOMER CLASS: ALL
COMMENT CODES: All

BALANCE SELECTION

SELECTION: ALL
 RANGE: 9999999.99CR THRU 9999999.99
AGES TO TEST: ALL
INCLUDE ZERO BALANCES: Include Accts w/Revenue Code balances

DATE SELECTION

CUSTOMER DATES: YES
START DATE: 0/00/0000 THRU 99/99/9999
LAST BILL DATE: 2/01/2023 THRU 2/28/2023
FINAL DATE: 0/00/0000 THRU 99/99/9999

TRANSACTION DETAIL

PRINT TRANSACTION DETAIL: NO
OLDEST TRANSACTION DATE: 99/99/9999

PRINT OPTION

TOTALS ONLY: NO
CONTRACTS: NO
PRINT SEQUENCE: ACCOUNT NUMBER
COMMENT CODES: None
*** END OF REPORT ***

CONSENT AGENDA

C. APPROVAL OF ALCOHOL WAIVER – MELVA JETER



Request for Special Permit for the Consumption of Alcohol on City Owned Property

Melva Jeter

NAME:

7700 Gregory Dr.

ADDRESS:

Berthoud

CO

STATE:

80513

ZIP:

CITY:

720-938-7086

NAME OF ORGANIZATION (IF APPLICABLE):

PHONE NUMBER:

Birthday Party (70th) for sister who lives in N. Wichita

TYPE OF FUNCTION:

6/25/2023

4:00pm -

TIME:

9:00pm

TO:

DATE OF FUNCTION:

1. There is a \$25.00 non-refundable application fee.
2. An additional \$150.00 damage/cleaning deposit is required. The applicant is responsible for damage to facilities of grounds by any person in attendance.
3. The applicant is responsible to assure that no one under the age of 21 will be served or consume alcohol.
4. The consumption of alcohol will be limited to the areas reserved and adjoining patio. Alcohol is not to be consumed in the park grounds.
5. The applicant assumes responsibility for any person whose conduct is objectionable, disorderly, or disruptive, and shall further be financially responsible of any loss, damage, or injury to person or property during the function. The City of Valley Center reserves the right to remove any persons for any reason.
6. The use of alcoholic beverages on city owned property shall be in conformance with Kansas State laws and the Code of the City of Valley Center.
7. Applicants granted a permit will be required to provide the City with a certificate of liability insurance in the amount of \$1,000,000.00 with the City of Valley Center additionally insured.

I understand and assume all responsibility and liability and agree to all rules and regulations provided by the City of Valley Center for the rental of said facility.

SIGNATURE:

Melva Jeter

DATE:

4/22/2023

Attach a copy of the facility reservation form and the signed Policy Use Agreement.

**MARKEL AMERICAN INSURANCE COMPANY**

P.O. Box 906, Pewaukee, Wisconsin 53072-0906

(800) 236-2862 www.markelamerican.com**Special Event Liability Insurance Policy Declarations Page**

Policy Number:	MEL00000719112	Date of Issue:	04/20/2023	Event Date:	06/25/2023
Policy Period:	06/25/2023				
Named Insured:	JOAN SCHATZ				
Mailing Address:	5302 N ARMSTRONG Wichita, KS 67204				
Honoree(s):	JOAN SCHATZ MELVA JETER				
Insured Event:	Private Party				
Policy Premium:	\$149				
Surcharges and Taxes	\$0.00				
Multi Policy Discount Total:	Applied \$149.00				
Event Location 1:	VALLEY CENTER PUBLIC LIBRARY 314 E CLAY Valley Center KS 67147				
Hosting Facility Insured Extension: <input type="checkbox"/> (coverage applies if box checked)					
Event Location 2:					
Hosting Facility Insured Extension: <input type="checkbox"/> (coverage applies if box checked)					
Event Location 3:					
Hosting Facility Insured Extension: <input type="checkbox"/> (coverage applies if box checked)					
Policy Coverage	Limit:	Deductible:			
General Aggregate	\$1,000,000	\$0			
Each Occurrence	\$1,000,000	\$0			
Property Damage	Included	\$1,000			
Administered by:	316 INSURANCE GROUP 10011 W 21st ST N STE 107 WICHITA, KS 67205				
Agency 10394 - A0C9828 316-773-9864					
For Policy Questions Call Toll Free:	316-773-9864				
For Claims Call Toll Free:	800-236-3113				
Policy Form(s):	EVL100-0708,EVL115-0904,,MIL1214-0917,				
Countersignature (if required):					

Forms and endorsements made a part of this policy at inception are those which numbers are entered above.
EVL102-0708

CONSENT AGENDA

**D. VALLEY CENTER LIBRARY - 1ST QUARTER FINANCIAL
REPORTS:**

Valley Center Public Library
Balance Sheet
March 31, 2023

ASSETS

Current Assets		
Petty Cash Account	\$	100.00
Halstead Regular Acct. 111		6,484.84
Halstead Savings / Draw 777		162,093.47
Halstead Capital Imp 400		<u>83,414.22</u>
Total Current Assets		252,092.53
Property and Equipment		<u> </u>
Total Property and Equipment		0.00
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>252,092.53</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
FICA Payable/Federal W/H	\$	3,874.25
State W/H Payable		732.19
State Unemployment		<u>12.37</u>
Total Current Liabilities		4,618.81
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		4,618.81
Capital		
Retained Earnings		172,171.94
Retained Earnings - YTD		16,574.67
Net Income		<u>58,727.11</u>
Total Capital		<u>247,473.72</u>
Total Liabilities & Capital	\$	<u><u>252,092.53</u></u>

Valley Center Public Library
Income Statement
Compared with Budget
For the Three Months Ending March 31, 2023

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues					
City of Valley Center	\$ 142,275.94	\$ 165,000.00	\$ 142,275.94	\$ 165,000.00	(22,724.06)
State Aid	0.00	2,200.00	0.00	2,200.00	(2,200.00)
SCKLS Grant	0.00	0.00	0.00	0.00	0.00
Fines	543.56	375.00	543.56	375.00	168.56
Copier Fees	264.70	124.98	264.70	124.98	139.72
Book Sale Income	0.00	0.00	0.00	0.00	0.00
Other Grants	0.00	150.00	0.00	150.00	(150.00)
Interest Income	2,717.42	999.99	2,717.42	999.99	1,717.43
Miscellaneous Income	112.70	60.00	112.70	60.00	52.70
Summer Reading Grants	0.00	0.00	0.00	0.00	0.00
Central KS Community Foundatio	0.00	0.00	0.00	0.00	0.00
Do Not Use	0.00	0.00	0.00	0.00	0.00
Total Revenues	145,914.32	168,909.97	145,914.32	168,909.97	(22,995.65)
Cost of Sales					
Do Not Use	0.00	0.00	0.00	0.00	0.00
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00
Gross Profit	145,914.32	168,909.97	145,914.32	168,909.97	(22,995.65)
Expenses					
Wages	46,463.47	49,999.95	46,463.47	49,999.95	(3,536.48)
COVID	0.00	0.00	0.00	0.00	0.00
Payroll Taxes	3,628.20	3,999.99	3,628.20	3,999.99	(371.79)
Employee Benefits	0.00	0.00	0.00	0.00	0.00
Mileage	59.80	124.98	59.80	124.98	(65.18)
Books	11,843.24	6,249.99	11,843.24	6,249.99	5,593.25
Non-Print Materials	2,056.90	3,249.99	2,056.90	3,249.99	(1,193.09)
Movie Licensing	0.00	0.00	0.00	0.00	0.00
Periodicals	668.84	525.00	668.84	525.00	143.84
E-Books	1,500.00	1,500.00	1,500.00	1,500.00	0.00
Digital Magazines	0.00	0.00	0.00	0.00	0.00
Memory Kits	0.00	0.00	0.00	0.00	0.00
Electricity & Gas	5,231.80	3,499.98	5,231.80	3,499.98	1,731.82
Telephone	282.64	249.99	282.64	249.99	32.65
Internet Service	801.52	574.98	801.52	574.98	226.54
Trash	0.00	0.00	0.00	0.00	0.00
Repairs & Maintenance	26.64	437.49	26.64	437.49	(410.85)
Storage Rental	172.50	172.50	172.50	172.50	0.00
Janitorial Service	3,850.84	2,842.50	3,850.84	2,842.50	1,008.34
Accounting	195.00	137.49	195.00	137.49	57.51
Web page	0.00	0.00	0.00	0.00	0.00
Covid Expenses	0.00	124.98	0.00	124.98	(124.98)

Valley Center Public Library
Income Statement
Compared with Budget
For the Three Months Ending March 31, 2023

	Current Month	Current Month	Year to Date	Year to Date	Year to Date
	Actual	Budget	Actual	Budget	Variance
Office Supplies	581.52	499.98	581.52	499.98	81.54
Office Equipment	361.69	724.98	361.69	724.98	(363.29)
Book Supplies	434.45	333.33	434.45	333.33	101.12
Display Materials	0.00	0.00	0.00	0.00	0.00
Courier Service	3,850.00	3,850.00	3,850.00	3,850.00	0.00
Computer Software	1,285.00	0.00	1,285.00	0.00	1,285.00
Computer Maintenance	360.00	1,500.00	360.00	1,500.00	(1,140.00)
Butterfly Garden	0.00	0.00	0.00	0.00	0.00
Postage	126.39	75.00	126.39	75.00	51.39
Insurance	426.00	0.00	426.00	0.00	426.00
Seminars	0.00	0.00	0.00	0.00	0.00
Dues	105.00	125.00	105.00	125.00	(20.00)
Advertising	841.95	187.50	841.95	187.50	654.45
Bank Charges	0.00	0.00	0.00	0.00	0.00
Returned Checks	0.00	0.00	0.00	0.00	0.00
Interest Paid	0.00	0.00	0.00	0.00	0.00
Grant In Kind	0.00	0.00	0.00	0.00	0.00
TALK - Ks. Humanities	0.00	0.00	0.00	0.00	0.00
Summer Reading Programs	0.00	2,000.00	0.00	2,000.00	(2,000.00)
Teen Programs Supplies	0.00	0.00	0.00	0.00	0.00
Misc. Child. Program Supplies	433.96	750.00	433.96	750.00	(316.04)
Adult Program Expenses	1,357.32	499.98	1,357.32	499.98	857.34
Newsletter - Bookworm	0.00	0.00	0.00	0.00	0.00
Resiliency Kits	0.00	0.00	0.00	0.00	0.00
Services for the Community	10.00	0.00	10.00	0.00	10.00
Miscellaneous	232.54	10.00	232.54	10.00	222.54
Equipment - Technology U.	0.00	0.00	0.00	0.00	0.00
Travel Expenses - Cont. Ed.	0.00	0.00	0.00	0.00	0.00
Continuing Education	0.00	0.00	0.00	0.00	0.00
Improvements	0.00	249.99	0.00	249.99	(249.99)
Capital Improvements	0.00	10,000.00	0.00	10,000.00	(10,000.00)
Prior Year Adj	0.00	0.00	0.00	0.00	0.00
Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
Total Expenses	87,187.21	94,495.57	87,187.21	94,495.57	(7,308.36)
Net Income	\$ 58,727.11	\$ 74,414.40	\$ 58,727.11	\$ 74,414.40	(15,687.29)

CONSENT AGENDA

E. POOL/RECREATION CENTER STEERING COMMITTEE MINUTES
– MARCH 1, 2023:

Pool/Recreation Center Steering Committee
 March 1st, 2023
 Valley Center City Hall
 121 S. Meridian Street

City Administrator Brent Clark called the meeting to order at 6:00 p.m. with the following members present: Matt Stamm, Roger Stewart, Andy Quandt, Tina Payne, Janet O'Donnell, Neal Ownings, and Mike McCormick. Sean Miller joined the meeting at 6:23 p.m.

Members Absent: Chris Evans, Cory Gibson, Danny Park, and Blake Peniston.

Consultants Present: SJCF – Gary Holler. McCown Gordon – Todd Dumler. Waters Edge - Brian Hill

APPROVAL OF THE AGENDA

Stamm moved to approve the agenda as presented, seconded by Stewart. Vote yea: unanimous. Motion carried.

New Member Introduction – School Board Member Mike McCormick introduced himself to the committee as a new representative from USD 262. He is a retired schoolteacher and looking forward to serving on the committee.

APPROVAL OF THE MINUTES

Stamm moved to approve the minutes of the January 11th, 2023, January 25th, 2023, and February 8th, 2023, committee meeting as presented, seconded by Owings. Vote yea: unanimous. Motion carried.

UPDATED SALES TAX REVENUES

City Administrator Clark presented the updated sales tax revenues which included \$83,255.80 that was received in February which brings the total to date in the amount of \$1,472,470.44.

NEW BUSINESS

A. SJCF Updates – Reviewing Design Development Drawings, and Lions Park project update.

City Administrator Clark introduced the topic and turned it over to Gary with SJCF to discuss the new business items. Gary showed the 100% design development drawings for the new rec center. There was discussion on the location of the proposed pond southwest of the site and proposed sidewalk locations. The committee reviewed and discussed the updated layout of the building and provided feedback. Discussion of the exterior appearance and potential material. The committee reviewed the proposed HVAC as well as electrical layouts. Brian with Waters Edge provided information and updates to the aquatic side of the building. There was discussion of the mechanical room, storage areas, and a lifeguard room.

B. McCown Gordon Updates – Lions Park construction reviews, Overall assessment of the pool, Potential pricing for new building, and updates to potential bid packages for new building.

Todd Dumler with McCown Gordon provided an update regarding Lions Park renovations and discussed the condition of the basin once the sandblasting was completed. Todd discussed the process for painting the basin and hoped to have potential credit back based on what was originally budgeted for the basin repairs. He discussed the electrical grounding testing that occurred, and the

pool only had one potential issue. There were a few joints that had to be repaired that were scheduled to be removed. The shade foundations plan to be installed sometime next week as well as forming the concrete areas. The group was asked to determine a color for sections of concrete on the northside which ultimately decided to select Brick Red for the hexagon areas.

C. General Discussion

Clark discussed the upcoming potential meeting schedule and when the next potential meeting could be held. The group decided to wait until March 22nd for the next committee meeting.

O'Donnell moved to adjourn, seconded by Stewart. Vote Yea: Unanimous.

ADJOURN - Meeting adjourned at 6:59 PM.

/s/ Brent Clark, City Administrator

STAFF REPORTS

A. Community Development Director Shrack

B. Parks & Public Buildings Director Owings

C. Public Safety Director Newman

D. Public Works Director Eggleston

E. Engineering Updates

A. Scheer-PEC

B. Vasa-SEH

F. City Attorney Arbuckle

G. Asst. City Administrator of Finance Smith

H. City Administrator Clark







GOVERNING BODY REPORTS

A. Mayor Cicirello

B. Councilmember Stamm

C. Councilmember Evans

D. Councilmember Bass

E. Councilmember Anderson

F. Councilmember Gregory

G. Councilmember Kerstetter

H. Councilmember Wilson

I. Councilmember Colbert

ADJOURN